

ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677



Todd Lowell, *President*
Steve Paul, *Vice President*
Greg Daley, *Clerk*
Camille Maben, *Member*
Wendy Lang, *Member*

DECEMBER 18, 2013 ORGANIZATIONAL MEETING REGULAR MEETING MINUTES (7:00 P.M.)

- 1.0 **CALL TO ORDER** – President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on December 18, 2013 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.
- 2.0 **ROLL CALL**
 - Trustees Present: Todd Lowell, *President*
Steve Paul, *Vice President*
Wendy Lang, *Member*
Camille Maben, *Member*
 - Trustee(s) Absent: Greg Daley, *Clerk*
 - Student Representative: Joseph La Russa, *Whitney High School*
 - Administrative Staff: Roger Stock, *Superintendent*; Todd Cutler, *Deputy Superintendent*; Barbara Patterson, *Associate Superintendent*; Michael Garrison, *Assistant Superintendent*; Sue Wesselius, *Senior Director*; Karen Huffines, *Director*; Mike Fury, *Chief Technology Officer*; Mathew Phillips, *Director*; Jordan White, *Coordinator*
- 3.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.
- 4.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – President Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

Bruce Davidson questioned whether the District has a “closed door” policy regarding requests to meet with the Deputy Superintendent or Superintendent. President Lowell requested Deputy Superintendent Todd Cutler to follow up with Mr. Davidson regarding his issues/concerns.
- 5.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Joseph La Russa provided a report on districtwide events.
- 6.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Camille Maben enjoyed watching the Rocklin Elementary Fusion dance performance, Todd Lowell enjoyed the First Annual Antelope Creek Elementary Pancake Breakfast, and several Trustees acted as spelling bee judges. Superintendent Roger Stock thanked the Board for attending the California Schools Board Association conference

which Wendy Lang reported as being very insightful and worthwhile. Wendy Lang also thanked parent Bruce Davidson for expressing his views about seeking assistance from administration.

7.0 **ACTION ITEMS – CONSENT CALENDAR**

- 7.1 **BOARD MINUTES** – Request to approve Board minutes.
 - 7.1.1 November 20, 2013 (Regular Session)
- 7.2 **BILL WARRANTS** – Request to approve bill warrants. (Barbara Patterson)
- 7.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)
- 7.4 **ACCEPT DONATIONS** – Request to accept the following donations: (Barbara Patterson)
 - 7.4.1 Paper, markers, pens, popcorn bags and books from Paige Greenwood to Breen Elementary
 - 7.4.2 \$2,800 from Breen PTC to Breen Elementary
 - 7.4.3 \$456.64 from Target Take Charge of Education to Cobblestone Elementary
 - 7.4.4 \$2,000 from the Yeo Family to Rocklin Elementary
 - 7.4.5 \$269.22 from Wells Fargo Bank on behalf on Scott Caddow to Ruhkala Elementary
 - 7.4.6 \$1,000 from GNT Solutions to Ruhkala Elementary
 - 7.4.7 \$447 from Target to Ruhkala Elementary
 - 7.4.8 \$70 from Mary Mortenson through the Wells Fargo Community Support Campaign to Sierra Elementary
 - 7.4.9 \$1,940 from the Intel Volunteer Grant Program to Sierra Elementary
 - 7.4.10 \$430 from the Intel Volunteer Grant Program to Valley View Elementary
 - 7.4.11 \$350 from the Maureen O’Leary Burness Foundation for special needs students at Spring View Elementary
 - 7.4.12 \$500 from Walmart Giving Program to Rocklin High School
 - 7.4.13 \$130 from SureWest on behalf of SureWest employee Amy Roskelley to Whitney High School
 - 7.4.14 Five large boxes of pull-up training pants from Gigi Scanlon to the Special Education Department
- 7.5 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael S. Garrison)
- 7.6 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Michael S. Garrison)
- 7.7 **APPROVE FIELD TRIP(S)** – Request to approve the following overnight field trip(s). (Todd Cutler)
 - 7.7.1 Ratify approval for Whitney High School Wrestling Team to Novato, CA (December 13-14, 2013)
 - 7.7.2 Whitney High School Wrestling Team to Livermore, CA (January 2-3, 2014)
- 7.8 **APPROVE REVISED SINGLE PLANS FOR STUDENT ACHIEVEMENT (SPSA)** – Request to approve revised 2013-14 Single Plans for Student Achievement (SPSA) for Antelope Creek, Parker Whitney, and Cobblestone Elementary Schools. (Jordan White)
- 7.9 **APPROVE GIFTED AND TALENTED EDUCATION (GATE) ADVISORY COMMITTEE** – Request to approve the 2013-14 GATE Advisory Committee member list. (Jordan White)
- 7.10 **APPROVE CAREER TECHNICAL EDUCATION (CTE) ADVISORY COMMITTEE** – Request to approve the 2013-14 Career Technical Education Advisory Committee member list. (Jordan White)
- 7.11 **APPROVE CONTRACT WITH MERCY EDUCATION SERVICES RELATED TO PRIVATE SCHOOLS AND TITLE 1** – Request to approve a contract with Mercy Education for eligible RUSD Title 1 attendance area students as required by the Elementary and Secondary Education Act (ESEA). (Jordan White)

- 7.12 **APPROVE CONTRACT WITH ASSISTANCE LEAGUE OF GREATER PLACER** – Request to approve a contract with Assistance League of Greater Placer for services related to the “Operation School Bell” program. (Jordan White)
- 7.13 **APPROVE REVISED AGREEMENT WITH DEPARTMENT OF THE AIR FORCE** – Request to approve a revised agreement between the Department of the Air Force and RUSD for the Junior Reserve Officer Training Corps program. (Michael S. Garrison)

A **MOTION** was made by Wendy Lang and seconded by Steve Paul to approve the Consent Calendar. Motion passed unanimously by the following roll call vote: Student Representative – aye, Maben – aye, Paul – aye, Lang – aye, Daley – absent, Lowell – aye.

8.0 **ACTION ITEMS – REGULAR AGENDA**

8.1 **ANNUAL ORGANIZATION OF THE BOARD OF TRUSTEES**

- 8.1.1 **ELECT PRESIDENT OF THE BOARD OF TRUSTEES** – A **MOTION** was made by Steve Paul and seconded by Camille Maben to continue with the current President, Vice President, and Clerk assignments. Therefore, Todd Lowell will continue to serve as President of the Board. Motion passed unanimously.
- 8.1.2 **ELECT VICE PRESIDENT OF THE BOARD OF TRUSTEES** – Steve Paul will continue to serve as Vice President, as noted in 8.1.1.
- 8.1.3 **CLERK OF THE BOARD OF TRUSTEES** – Greg Daley will continue to serve as Clerk, as noted in 8.1.1.
- 8.1.4 **APPOINT SUPERINTENDENT ROGER STOCK AS SECRETARY TO THE BOARD OF TRUSTEES** – A **MOTION** was made by Wendy Lang and seconded by Steve Paul to appoint Roger Stock as Secretary to the Board of Trustees. Motion passed unanimously.
- 8.1.5 **SELECT DATE, TIME, AND PLACE FOR 2014 BOARD OF TRUSTEES MEETINGS** – A **MOTION** was made by Camille Maben and seconded by Wendy Lang to hold Board of Trustees Regular Meetings at 7:00 p.m. on the first and third Wednesdays of each month at the District Office located at 2615 Sierra Meadows Drive. Motion passed unanimously.
- 8.1.6 **APPOINT REPRESENTATIVE TO THE PLACER COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION AND AUTHORIZE REPRESENTATIVE TO VOTE, VIA ABSENTEE BALLOT, IN THE ANNUAL ELECTION OF THE PLACER COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION** – A **MOTION** was made by Wendy Lang and seconded by Camille Maben to appoint Greg Daley as Representative to the Placer County Committee on School District Organization and authorize said representative to vote in the 2014 Annual Election of the Placer County Committee on School District Organization. Motion passed unanimously.
- 8.1.7 **APPOINT REPRESENTATIVES TO THE CITY OF ROCKLIN LIAISON COMMITTEE (EDUCATION COMMITTEE)** – A **MOTION** was made by Camille Maben and seconded by Steve Paul to appoint Todd Lowell and Wendy Lang as Representatives to the City of Rocklin Liaison Committee (Education Committee). Motion passed unanimously.

- 8.1.8 **APPOINT REPRESENTATIVES TO THE AUDIT COMMITTEE** – A **MOTION** was made by Camille Maben and seconded by Steve Paul to appoint Wendy Lang and Greg Daley as Representatives to the Audit Committee. Motion passed unanimously.
- 8.1.9 **APPOINT REPRESENTATIVE TO THE JOINT POWERS AUTHORITY (JPA)** – A **MOTION** was made by Steve Paul and seconded by Wendy Lang to appoint Greg Daley as Representative to the Joint Powers Authority. Motion passed unanimously.
- 8.1.10 **APPOINT REPRESENTATIVES TO THE FACILITIES MASTER PLAN COMMITTEE** – A **MOTION** was made by Wendy Lang and seconded by Todd Lowell to appoint Camille Maben and Steve Paul as Representatives to the Facilities Master Plan Committee. Motion passed unanimously.
- 8.1.11 **APPOINT REPRESENTATIVE TO ROCKLIN INDEPENDENT CHARTER ACADEMY (RICA)** – A **MOTION** was made by Camille Maben and seconded by Steve Paul Lowell to appoint Wendy Lang as Representative to the Rocklin Independent Charter Academy. Motion passed unanimously.

8.2 **2012-13 AUDIT REPORT** – Jaime Matthews and Peggy Vande Vooren of Gilbert Associates provided an overview of the 2012-13 Audit Report and reported that the District is in full compliance with no adjustments necessary. Trustees thanked Barbara Patterson and her staff for their meticulous work and efforts in handling the District's financial reporting system. Following this, a **MOTION** was made by Wendy Lang and seconded by Camille Maben to accept the 2012-13 Audit Report.

8.3 **DISTRICT CERTIFICATION OF ABILITY TO MEET FINANCIAL OBLIGATIONS (FIRST INTERIM REPORT)** – Barbara Patterson presented the First Interim Report and certified that the District will be able to meet its financial obligations for the current year and the two future years, based on assumptions in the multi-year projection. Factors that may affect current projections include the economy, employee negotiations, actual site/departmental expenditures throughout the school year, and future state funding for education. Based on the Governor's Budget Proposal on January 10, revisions to the District's multi-year projection will be made and presented to the Board on February 5. In conclusion, a **MOTION** was made by Wendy Lang and seconded by Camille Maben to approve the First Interim Report. Motion passed unanimously.

8.4 **HOLD PUBLIC HEARING REGARDING THE 2013-14 INITIAL CONTRACT PROPOSAL BETWEEN THE ROCKLIN UNIFIED SCHOOL DISTRICT (RUSD) AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)** – A public hearing was held regarding the joint 2013-14 initial contract proposal between the District and the California School Employees Association (CSEA). Hearing no comments from the public, President Lowell closed the public hearing and the negotiations process may now begin.

9.0 **INFORMATION AND REPORTS**

9.1 **2014-15 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)** – Todd Cutler presented the timeline and the required elements of the Local Control Funding Formula (LCFF), which was enacted as part of the 2013-14 State Budget Act. The LCFF drastically changes the way the state will allocate funding to school districts and requires the development of a Local Control Accountability Plan (LCAP). The primary purpose of the LCAP is to disclose how funds will be spent to provide high-quality educational programs for students. The development

and adoption of the LCAP requires the involvement and representation of all stakeholders, including the creation of a “Parent Advisory Group.” Meetings with all stakeholders will be held in March/April 2014 to review the draft LCAP, followed by a public hearing and final adoption in June.

9.2 **CALIFORNIA COMMON CORE STATE STANDARDS (CCCSS) ONE-TIME FUNDING PLAN** – In order to assist districts with implementation of the California Common Core State Standards (CCCSS), the state has allocated funds to each district; RUSD will receive \$2,274,294. The funds must be used specifically for professional development, instructional materials, and technology (including equipment and infrastructure). As a condition of receiving the funds, a spending plan must be presented at a public Board of Trustees Regular Meeting and then approved at a subsequent public meeting. Once approved, the allocated funds must be spent by July 1, 2015. Todd Cutler stated that policies are being reviewed, technology piloting is planned, Common Core Teacher Leaders meetings are being held, and a professional development schedule is being finalized.

10.0 **PENDING AGENDA** – The Board will be provided with an update on school safety in February. District committee members have been working closely with Placer County Office of Education and the Rocklin Police Department on the development of an updated District/School Safety Plan.

11.0 **CLOSED SESSION** – The Board adjourned to closed session at 8:25 p.m. regarding the following matter(s):

11.1 *Conference with Real Property Negotiators* as authorized by Government Code 54956.8. (APN #017-174-013)

11.2 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6:

District Representative(s): Roger Stock, Superintendent
Michael S. Garrison, Assistant Supt. of Human Resources
Barbara Patterson, Associate Supt. of Business Services

Employee Organization(s): Rocklin Teachers Professional Association (RTPA)
Classified School Employees Association (CSEA)
Rocklin Administrators Professional Association (RAPA)

12.0 **RECONVENE TO OPEN SESSION** – President Lowell reconvened the meeting to open session.

13.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in closed session.

14.0 **ADJOURNMENT** – President Lowell adjourned the meeting at 10:20 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at 630-2230